



TANGGAPAN NG KOMANDANTE  
 (OFFICE OF THE COMMANDANT)  
**PAMBANSANG PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS**  
 (National Headquarters Philippine Coast Guard)  
 139 25<sup>th</sup> Street, Port Area  
 1018 Manila

**NOTICE TO PROCEED**

**MS. DIANA A. BALUIS**  
 Authorized Representative  
**DCCJ TRADING**  
 Unit 2 Floor 1, Santiago Place Bldg.  
 Gov. I Santiago St. cor Saint Jude  
 Brgy. Malinta, Valenzuela City

**Dear MS. BALUIS:**

We are pleased to inform you that the Contract Agreement and Purchase Order for the **Supply and Delivery of Double Deck Bunks and Mattresses** that was awarded to you has been signed by the contracting parties.


Thus, we are issuing this Notice to Proceed for you to commence with the **Supply and Delivery of Double Deck Bunks and Mattresses** based on the delivery schedule provided in Section VI (Schedule of Requirements) of the Bidding Documents as attached herein effective upon receipt of this notice. You are hereby responsible to perform the supply and delivery of the requirements under the terms and conditions of the Purchase Order and Contract Agreement.


You may coordinate with **Commander, Coast Guard Education, Training and Doctrine Command**, Muelle dela Industria, Farola Compound, Binondo, Manila with contact number at **09668847179** for the specific details of their requirements.

Please acknowledge receipt and acceptance of this notice by signing both copies of this document in the spaces provided below. Keep one (1) copy and return the other to the Office of the Coast Guard Procurement Service at the National Headquarters, Philippine Coast Guard or you may send it through electronic mail at [procurement@coastguard.gov.ph](mailto:procurement@coastguard.gov.ph).

Thank you.

Very truly yours,

  
**CG ADMIRAL ARTEMIO M. ABU**  
 Commandant, Philippine Coast Guard

I acknowledged receipt of this Notice on July 6, 2022  
 Name of the Representative of the Bidder Diana A. Baluis  
 Authorized Signature 

# PURCHASE ORDER

**PHILIPPINE COAST GUARD**  
Entity Name

ACCOUNTING SERVICE OFFICE  
Received by: CG ASN M. Cruz  
Date: 22 JULY 2022

SUPPLIER: <b>DCCJ TRADING</b> ADDRESS: <u>Unit 2 Floor One Santiago Place Bldg., Gov I Santiago Cor. St. Jude Sts. Brgy. Malinta, Valenzuela City</u>	PO NR <u>PCC-22-07-009</u> Date: <u>02 July 2022</u> Mode of Procurement: " <u>Competitive Bidding</u> "
TIN NR. _____	

Gentlemen:

Please furnish this office the following subject to the forms and conditions contained herein:

<b>Place of Delivery:</b> _____	<b>Delivery Term:</b> <i>within Forty-five (45) Calendar Days effective from receipt of the Notice to Proceed (NTP)</i>
<b>Date of Delivery:</b> _____	<b>Payment Term:</b> _____

### SUPPLY AND DELIVERY OF DOUBLE DECK BUNKS AND MATTRESSES

Item Nr	Description	Qty	Unit	Unit Price	Total Price
1	Double Deck Bunks	1,000	Units	P6,650.00	P6,650,000.00
2	Mattress	1,000	pcs	P2,300.00	P2,300,000.00
x-x-x	x-x-x-x-nothing follows-x-x-x-x-	<b>Grand Total - - - - -</b>			<b>P8,950,000.00</b>

Amount in Words: **EIGHT MILLION NINE HUNDRED FIFTY THOUSAND PESOS**

**Additional Requirements:**

- Delivery Place:** The Double Deck Bunks and Mattress shall be delivered to the following Regional Training Centers (RTC)
- Office of the Supply Accountable Officer (SAO), SAO Bodega, Muella Dela Industria, Farola Compound, Binondo Manila
  - PCG Regional Training Center Hinobaan, Negros Oriental
  - PCG Regional Training Center La Union
  - PCG Regional Training Center CGDSWM, Ecozone, Zamboanga City
  - PCG Regional Training Center CGDNM, Laguindingan

**Warranty:** Commercial Warranty (5-10 years)

**Site Delivery Inspection:** (as applicable): Office of the Supply Accountable Officer (SAO), SAO Bodega, Muella Dela Industria, Farola Compound, Binondo, Manila or Warehouse of the Winning Bidder.

**Pre-Delivery Inspection:** To be checked by at least Two (2) Technical Inspection and Acceptance Committee (TIAC) Members

**Defective Items:** Only items that conform with the technical specifications shall be accepted)

**Inspection and Acceptance Parameters:** The inspection and test shall be conducted at the Office of the Supply Accountable Officer (SAO), SAO Bodega, Muella Dela Industria, Farola Compound, Binondo, Manila or Warehouse of the Winning Bidder. Only items in conformity with the required quantity and technical specifications shall be accepted.

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

*Diana A. Baluis*  
Diana A. Baluis

Signature Over Printed Name

06 July 2022  
Date

*[Signature]*  
CG ADMIRAL ARTEMIO M ABU  
Commandant, Philippine Coast Guard  
Authorized Official

Fund Cluster: \_\_\_\_\_

Funds Available: \_\_\_\_\_

*[Signature]*  
ROGELIO F. AGUIOA

Signature Over Printed Name of Chief Accountant/  
Head of Accounting Division/Unit

ORS/BURS No: 02-101101-2022-07-04292

Date of the ORS/BURS: 10 JULY 22

Amount: \$ 8,950,000.00

JUL 22 2022

## CONTRACT AGREEMENT

THIS AGREEMENT made the \_\_\_\_\_ day 05 JUL 2022 between **PHILIPPINE COAST GUARD** with office address at **National Headquarters Philippine Coast Guard, 139 25th Street, Port Area, Manila, of the Philippines** (hereinafter called "the Entity") of the one part and **DCCJ TRADING** of Unit 2 Floor One Santiago Place Bldg., Gov I Santiago Cor. St. Jude Sts. Brgy. Malinta, Valenzuela City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **SUPPLY AND DELIVERY OF DOUBLE DECK BUNKS AND MATTRESSES** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **EIGHT MILLION NINE HUNDRED FIFTY THOUSAND PESOS ONLY (PhP8,950,000.00)** (hereinafter called "the Contract Price").

### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:-

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

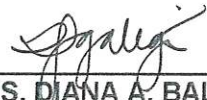
3. In consideration for the sum of **EIGHT MILLION NINE HUNDRED FIFTY THOUSAND PESOS ONLY (Php8,950,000.00)** or such other sums as may be ascertained, **DCCJ TRADING** agrees to **SUPPLY AND DELIVERY OF DOUBLE DECK BUNKS AND MATTRESSES** in accordance with his/her/its Bid.
4. The **PHILIPPINE COAST GUARD** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
\_\_\_\_\_  
CS ADMIRAL ARTEMIO M ABU

For

**PHILIPPINE COAST GUARD**

  
\_\_\_\_\_  
MS. DIANA A. BALUIS

For

**DCCJ TRADING**

**ACKNOWLEDGEMENT**

REPUBLIC OF THE PHILIPPINES)  
\_\_\_\_\_ ) S.S.  
                  QUEZON CITY

BEFORE ME, a Notary Public for and in City of QUEZON CITY, Philippines, this  
day of 05 JUL 2022, personally appeared:

NAME [Signature]  
CG ADMIRAL ARTEMIO M ABU  
[Signature]  
MS. DIANA A. BALUIS

ID ISSUED AT/VALID UNTIL  
CG21-O-920010909/NHQ-PCG/20 Oct 2023  
POSTAL IDENTIFICATION CARD with no.  
E67210281698- Valenzuela City/10 June 2024

Known to me and known to be the same person who execute the foregoing instrument consisting of \_\_\_\_\_ ( \_\_\_\_\_ ) pages, including the page whereon the acknowledgments is written and acknowledged before me that the same is his/her free and voluntary act and deed and that of the Corporation/Sole Proprietorship he/she represents.

WITNESS MY HAND AND NOTARIAL SEAL, at the place and on the date first above written.

Doc No. 40 ;  
Page No. 95 ;  
Book No. 89 ;  
Series of 20 22 .

[Signature]  
**ATTY. RYAN C. CORTEZ**  
Notary Public  
Until December 31, 2022  
PTR No. 2564877- 01/27/2022 Quezon City  
IBP No. 178355 02/15/2022  
Roll No. 72112  
MCLE Compliance No. VI - 0030668  
Adm No. NP-071(2021-2022)  
Unit 102-GF, One Exec. Bldg. Condominium  
West Ave., Quezon City