



TANGGAPAN NG KOMANDANTE  
(OFFICE OF THE COMMANDANT)  
**PAMBANSANG PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS**  
(National Headquarters Philippine Coast Guard)  
139 25<sup>th</sup> Street, Port Area  
1018 Manila

**NOTICE TO PROCEED**

**MS. CLARISSE AIKO L. TAMBIS**

Owner/Sole Proprietor

**MLTP ENTERPRISES**

Blk 15 Lot 1-1 General Bautista St.

Soldiers Hills 2 Talon Singko, Las Piñas City

Dear **Ms. Tambis**:

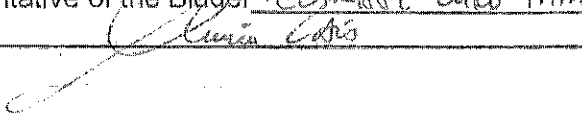
The attached Purchase Order (PO)/Contract Agreement having been approved, notice is hereby given to **MLTP ENTERPRISES** that delivery may commence on the **Supply and Delivery of PCG Mementos** within **Thirty (30) Calendar Days** effective from receipt of this notice.

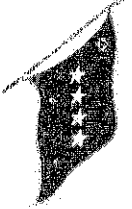
Upon receipt of this notice, you are responsible for performing the delivery under the terms and conditions of the **Purchase Order/Agreement**.

Please acknowledge receipt and acceptance of this notice by signing both copies of this document in the spaces provided below. Keep one (1) copy and return the other to the Office of the Coast Guard Procurement Officer at the National Headquarters, Philippine Coast Guard.

Very truly yours,

  
CG ADMIRAL GEORGE V URSABIA JR  
Commandant, Philippine Coast Guard

I acknowledge receipt of this Notice on 02 SEPTEMBER 2021  
Name of the Representative of the Bidder CLARISSE AIKO TAMBIS  
Authorized Signature 



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(OFFICE OF THE COMMANDANT)  
**PAMBANSANG PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS**  
(National Headquarters Philippine Coast Guard)  
139 25<sup>th</sup> Street, Port Area  
1018, Manila

**NOTICE OF AWARD**

**MS. CLARISSE AIKO L. TAMBIIS**  
Owner/Sole Proprietor  
**M.L.T.P ENTERPRISES**  
Blk. 15 Lot 11 General Bautista St.  
Soldiers Hills 2 Talon Singko, Las Piñas City

Dear Ms. Tambis:

We are happy to notify that your Bid Price for the **Supply and Delivery of PCG Memorios**, equivalent to **ONE MILLION FIVE HUNDRED TWENTY SEVEN THOUSAND SIX HUNDRED EIGHTY PESOS ONLY (P1,527,680.00)** is hereby accepted.

You are hereby required to submit within ten (10) calendar days from receipt of this notice any of the allowable forms of Performance Security provided in Section 39 of the 2016 Revised Implementing Rules and Regulations of Republic Act 9184, as amended. Failure to provide the Performance Security shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security.

Very truly yours,

  
**CGADMIRAL GEORGE V URSABIA JR.**  
Commandant, Philippine Coast Guard

Conforme:

Name of the Representative of the Bidder Clarisse Aiko Tambis  
Authorized Signature \_\_\_\_\_  
Date: 19 August 2021

# PURCHASE ORDER

PHILIPPINE COAST GUARD

Entity Name

SUPPLIER: <b>MLTP ENTERPRISES</b> ADDRESS: <u>Blk 15 Lot 11 General Bautista St. Soldiers Hills 2 Talon Singko, Las Piñas City</u>	PO NR <u>PCG-21-09-0017</u> Date: <u>01 September 2024</u>  Mode of Procurement: <u>"Competitive Bidding"</u>
TIN NR. _____	

Gentlemen:

Please furnish this office the following subject to the forms and conditions contained herein:

**Place of Delivery:** Office of Supply Accountable Officer (SAO), SAO Bodega, Muelle Dela Industria, Farola Compound, Binondo, Manila 1008

**Delivery Term:** within thirty (30) calendar days from the date of receipt by the winning supplier of the Notice to Proceed (NTP)

**Date of Delivery:**

**Payment Term:**

### SUPPLY AND DELIVERY OF PCG MEMENTOS

Item No	Item	Qty	Unit	Unit Price	Total Price
1.	Command Plaque with wooden case	20	pcs	P2,240.00	P44,800.00
2.	Mini Chopper with glass case	15	pcs	5,320.00	79,800.00
3.	Mini Vessel (83 Meters) with glass case	15	pcs	5,320.00	79,800.00
4.	Mini Vessels (92 Meters) with glass case	15	pcs	5,320.00	79,800.00
5.	Stuffed Toy in PCG Uniform	40	pcs	392.00	15,680.00
6.	Coffee Table	40	pcs	5,600.00	224,000.00
7.	Photo Frame	100	pcs	840.00	84,000.00
8.	Acrylic Table Top Frame	100	pcs	2,520.00	252,000.00
9.	PCG Seal Medallion (3" diameter x 0.5 thickness)	100	pcs	504.00	50,400.00
10.	Mini Sword with glass case	15	pcs	3,360.00	50,400.00
11.	Steering Wheel with glass case	15	pcs	6,160.00	92,400.00
12.	Bosun's Pipe with wooden case	15	pcs	840.00	12,600.00
13.	Mini-Lighthouse with glass case	15	pcs	5,320.00	79,800.00
14.	Mini Lapu-Lapu Statue with glass case	15	pcs	5,320.00	79,800.00
15.	Challenge Coin with wooden case (100 pcs with CPCG signature)	200	pcs	168.00	33,600.00
16.	Paper Weight with wooden case	200	pcs	140.00	28,000.00
17.	Bull Cap (All fit size)	200	pcs	336.00	67,200.00
18.	Glass Mug (Smoke Glass, 4" Diameter)	200	pcs	168.00	33,600.00
19.	Bamboo Tumbler	150	pcs	504.00	75,600.00
20.	Tie Clip	100	pcs	84.00	8,400.00
21.	Paper Bag (10"x4"x11.5")	1000	pcs	56.00	56,000.00
x-x	x-x-x-x-x-nothing follows-x-x-x-x-x-x	x-x-x	x-x-x	<b>Grand Total</b>	<b>P1,527,680.00</b>

Amount in Words: **ONE MILLION FIVE HUNDRED TWENTY SEVEN THOUSAND SIX HUNDRED EIGHTY PESOS ONLY**

**Additional Requirements:**

- Bidders are authorized dealers or distributors of above-mentioned items.
- The period for correction of defects is within fifteen (15) days from receipt of the notice to rectify if there were any latent or patent defects identified on the delivered items.
- All items shall be enclosed in duly sealed containers and breakable/fragile items shall be packaged in a bubble wrap

**Delivery Place:**

- Office of the Supply Accountable Officer (SAO), SAO Bodega, Muelle Dela Industria, Farola Compound, Binondo, Manila 1008

**Payment:**

- Payment shall be processed upon completion of each delivery schedule in accordance with the required quantity and technical specifications and subject to the acceptance in writing by the end-user.


**Inspection and Acceptance Parameters:**

- The inspection and test shall be undertaken at the Office of the Secretary of Chief of Coast Guard Staff, National Headquarters Philippine Coast Guard, 139 25<sup>th</sup> Street, Port Area Manila.
- Pre-Delivery Inspection: All items shall be check by at least two (2) Technical Inspection and Acceptance Committee (TIAC) Members.
- Only items that conform with the technical specifications shall be accepted

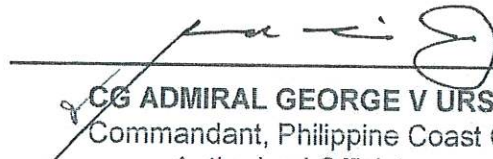
In case of failure to make the full delivery within the time specified above, a penalty of one tenth of (1/10) one (1) percent of the cost of the unperformed portion of the contract for every day of delay shall be imposed.

Very truly yours,

Conforme:

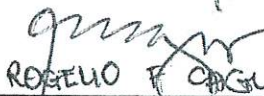
  
CLARISSE AIKO TAMBO

Signature Over Printed Name  
02 SEPTEMBER 2021  
Date

  
CG ADMIRAL GEORGE V URSABIA JR  
Commandant, Philippine Coast Guard  
Authorized Official

Fund Cluster: \_\_\_\_\_  
Funds Available: \_\_\_\_\_

ORS/BURS No: 02-101101-2021-09-03503  
Date of the ORS/BURS: 02 Sept 2021

  
ROGELIO F. CAGUION

Signature Over Printed Name of Chief Accountant/  
Head of Accounting Division/Unit

Amount: 1,527,600.00



## CONTRACT AGREEMENT

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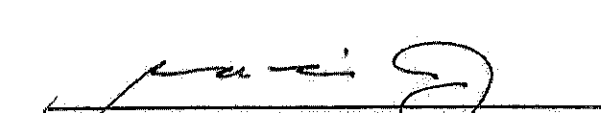
THIS AGREEMENT made the 01 day of September 2021 between **PHILIPPINE COAST GUARD** with office address at **139 25th Street, Port Area, Manila**, of the Philippines (hereinafter called "the Entity") of the one part and **MLTP ENTERPRISES** of Blk 15 Lot 11 General Bautista St. Soldiers Hills 2 Talon Singko, Las Piñas City (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **SUPPLY AND DELIVERY OF PCG MEMENTOS** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **ONE MILLION FIVE HUNRED TWENTY SEVEN THOUSAND SIX HUNDRED EIGHTY PESOS ONLY (P1,527,680.00)** (hereinafter called "the Contract Price").

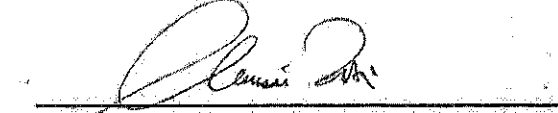
### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conformed thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of **ONE MILLION FIVE HUNRED TWENTY SEVEN THOUSAND SIX HUNDRED EIGHTY PESOS ONLY (P1,527,680.00)** or such other sums as may be ascertained, **MLTP ENTERPRISES** agrees to **SUPPLY AND DELIVERY OF PCG MEMENTOS** in accordance with his/her/its Bid.
4. The **PHILIPPINE COAST GUARD** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written

  
CG ADMIRAL GEORGE V URSABIA JR.  
For

**PHILIPPINE COAST GUARD**

  
MS. CLARISSA AIKO L. TAMBIS  
For

**MLTP ENTERPRISES**

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)  
MANILA ) S.S.

07 SEP 2021

BEFORE ME, a Notary Public for and in City of MANILA, Philippines, this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_, personally appeared:

NAME	ID ISSUED AT/VALID UNTIL
CG ADMIRAL GEORGE V URSABIA JR	CG20-O-0136/NHQ-PCG/08 Sep 2023
MS. CLARISSE AIKO L. TAMBIS	DRIVER'S LICENSE Nr. N26-16-01174 /Alabang

Known to me and known to be the same person who execute the foregoing instrument consisting of \_\_\_\_\_ ( \_\_\_\_\_ ) pages, including the page whereon the acknowledgments is written and acknowledged before me that the same is his/her free and voluntary act and deed and that of the Corporation/Sole Proprietorship he/she represents.

WITNESS MY HAND AND NOTARIAL SEAL, at the place and on the date first above written.

Doc No. 161 :  
Page No. 33 :  
Book No. 412 :  
Series of 2021 :

**ATTY. JOHN EDWARD TRINIDAD ANG**  
 Notary Public for the City of Manila- Valid 12/31/2021  
 Notarial Commission No. 2020-033  
 2/F MIDLAND PLAZA HOTEL, ADRIATICO ST., ERMITA, MNL.  
 IDP: NO. 134850/ DEC. 14, 2020/ PASIG CITY  
 PTR: NO. 9821951 / JAN. 4, 2021 AT MANILA  
 ROLL NO. 68731  
 MCLC COMPLIANCE NO. VI-0017186- JAN. 24, 2018