



TANGGAPAN NG KOMANDANTE
(OFFICE OF THE COMMANDANT)
PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
(HEADQUARTERS PHILIPPINE COAST GUARD)
139 25th Street, Port Area
Manila

28 September 2000

HPCG/CG-8

MEMORANDUM-CIRCULAR
NUMBER.....01-00

PORT STATE CONTROL

I. AUTHORITY:

- A. Republic Act (RA) 5173 (Philippine Coast Guard Law)
- B. Presidential Decree (PD) 600
- C. Presidential Decree 602, as amended by Presidential Decree 979

II. REFERENCES:

- A. International Convention for the Safety of Life at Sea (SOLAS), 1974, as amended
- B. International Convention on Load Lines, 1966
- C. International Convention for the Prevention of Pollution from Ships (MARPOL), 1973, as amended
- D. International Convention on Standards of Training, Certification and Watchkeeping for Seafarers (STCW), 1978, as amended
- E. International Convention on Tonnage Measurement of Ships, 1969
- F. International Maritime Organization (IMO) Resolution A.787(19) adopted on 23 November 1995, as amended
- G. Convention on International Regulations for the Prevention of Collision at Sea (COLREGS), 1972
- H. Convention Number 147 of the International Labor Organization (ILO)
- I. Memorandum of Understanding (MOU) on Port State Control (PSC) in the Asia-Pacific Region dated 01 December 1993
- J. Asia-Pacific Region Port State Control Manual Published by the Tokyo MOU Secretariat
- K. Philippine Coast Guard Auxiliary (PCGA) Charter

III. SCOPE:

This Memorandum-Circular applies to all foreign-flagged vessels engaged in the international trade calling at any port of the Republic of the Philippines. It also

covers the appointment and conduct of PCGA personnel as PSC Associate Members tasked to participate in PSC inspections.

IV. OBJECTIVES:

- A. To rationalize, harmonize, and ensure a more effective implementation of PSC in the country.
- B. To strengthen the enforcement of PSC function by infusing into the procedures recent PSC developments and innovations adopted by the Tokyo MOU on PSC in the Asia-Pacific region.

V. PURPOSES:

- A. This Memorandum-Circular establishes a uniform implementation of the Convention standards on foreign-flagged vessels calling at any port of the Republic of the Philippines as stipulated in the following relevant instruments:
 - 1. Resolution A.787(19) adopted by the IMO Assembly on 23 November 1995, as amended;
 - 2. Asia-Pacific Region PSC Manual published by the Tokyo MOU Secretariat; and
 - 3. Other existing international and national laws, rules, and regulations pertaining to safety of life at sea, prevention of pollution of the marine environment, minimum standards regarding shipboard conditions of employment and living arrangements, social and labor conditions (to include hours of work), and minimum safe manning of ships and competency of seafarers.
- B. In reference to the relevant instruments, it likewise prescribes the procedures in the conduct of PSC inspections by appointed, authorized and qualified personnel of the Philippine Coast Guard (PCG) as well as PSC Associate Members from the Philippine Coast Guard Auxiliary (PCGA) subject to certain limitations.

VI. EXCEPTIONS:

This Memorandum-Circular does not apply to the following:

- A. Ships of war, troopships, and Government vessels not engaged in trade
- B. Ships not propelled by mechanical means
- C. Wooden ships of primitive build
- D. Pleasure yachts not engaged in trade
- E. Fishing vessels

VII. DEFINITION OF TERMS:

- A. Port State Control. Measure adopted by a port State to ensure that foreign-flag vessels visiting its ports possess the relevant certificates

and documents required by the Conventions and that the crew and the overall condition of the ship, its equipment, machinery spaces and accommodation, and hygienic conditions on board, meets the provisions of the relevant instruments.

- B. Port State. The State whose port or offshore installation is visited by a ship flying the flag of another State for the purpose of trade.
- C. Party. A State that has adopted a Convention through ratification or accession; hence, the provisions of that Convention are applicable to ships carrying the flag of that State.
- D. Authority. The Agency duly empowered by the port State to enforce and implement PSC functions. In the Philippines, the Philippine Coast Guard is the PSC Authority.
- E. Clear grounds. Evidence that the ship, its equipment or its crew do not correspond substantially with the requirements of the relevant Conventions or that the Master or crew are not familiar with essential shipboard procedures relating to the safety of ships or the prevention of pollution.
- F. Deficiency. A condition found not to be in compliance with the requirements of the relevant Convention or Code.
- G. Detention. Intervention taken by the port State when the condition of the ship or its crew does not correspond substantially with the applicable Conventions or Codes to ensure that the ship will not sail until it can proceed to sea without presenting a danger to the ship or persons on board, or without presenting an unreasonable threat or harm to the marine environment.
- H. More detailed inspection. An inspection conducted when there are "clear grounds" for believing that the condition of the ship, its equipment, or its crew does not correspond substantially with the particulars of the certificates.
- I. Stoppage of an operation. Formal prohibition against a ship to continue an operation due to an identified deficiency(ies), which, singly or together, render the continuation of such operation hazardous.
- J. Sub-standard ship. A ship whose hull, machinery, equipment, or operational safety is substantially below the standards required by the relevant Convention or whose crew is not in conformance with the safe manning document.
- K. Valid certificate. A certificate that has been issued directly by a Party to a relevant Convention or on its behalf by a recognized organization after survey to a ship, which satisfies the requirements of the relevant Conventions governing its construction and operation.

- L. Recognized organization. An organization that meets the relevant conditions set forth by IMO Resolution A.739(18) duly authorized by a flag State Administration through delegation to provide the necessary statutory services and certification to ships entitled to fly the flag of the Administration.
- M. Asia-Pacific Computerized Information System (APCIS). A system established for the purpose of exchanging information on port State inspections, in order to:
 - 1. Make available to Authorities information on inspections of ships in other regional ports to assist them in their selection of foreign flag ships to be inspected and their exercise of port State control on selected ships.
 - 2. Provide effective information exchange facilities regarding port State control in the region.
- N. Virtual National Center (VNC) Philippines. Repository of PSC reports submitted by PCG PSC units, which is activated in the Asia-Pacific Computerized Information System (APCIS) database. Only PCG units can access this with strict observance of login name and password confidentiality. The communications flowchart for reporting to the VNC is set out in Annex 1.
- O. Associate Member. Philippine Coast Guard Auxiliary (PCGA) personnel duly designated and appointed as part of PSC Team to perform PSC inspections, subject to certain limitations.

VIII. GENERAL PROVISIONS:

- A. RA 5173 vested the PCG with the authority to conduct vessel inspections including all foreign-flagged vessels for the promotion of safety of life and property at sea, control and prevention of marine pollution and verification of compliance with the minimum standards of training and social condition of officers and crew on board the ships.
- B. PSC inspections shall be undertaken on the basis of:
 - 1. The initiative of the Party (through the PCG as the PSC Authority);
 - 2. The request of, or on the basis of, information regarding a ship provided by another Party to a relevant Convention; and,
 - 3. information regarding a ship provided by a member of the crew, a professional body, an association, a trade union or any other individual with an interest in the safety of the ship, its crew and passengers, or in the protection of the marine environment.
- C. Port State Control shall be carried out by qualified PCG personnel duly appointed by the Commandant, PCG (through issuance of HPCG orders) as Port State Control Officers (PSCOs) and those

from the PCGA who are given appointments in the PCG as Associate Members, subject to certain limitations. PCGA Associate Member appointments shall also be covered by HPCG orders. In carrying out PSC functions, both PSCOs and Associate Members should be conversant with the guidelines set forth in this Memorandum-Circular, the current Asia-Pacific Region PSC Manual, IMO and ILO Conventions, and other relevant instruments.

- D. PCGA Squadron Commanders shall nominate to the PCG District Commanders PCGA personnel to be appointed as PSC Associate Members. The nomination form shall be in accordance with Annex 2, which shall be filled out by each nominee and properly endorsed by the PCGA Squadron Commander. PCG District Commanders shall collect and collate all nominations and forward them to the Commandant, PCG (Attention: CG-8).
- E. A PCGA Associate Members Selection Board (hereinafter referred to as the Board) is hereby created at HPCG composed and designated as follows:

<u>POSITION</u>	<u>DESIGNATION</u>
PCGA National Director	Chairman
Superintendent, CGTC	Vice-Chairman
AC of S, CG-8	Member
AC of S, CG-9	Member
Deputy AC of S, CG-8	Member/Recorder

- F. The Board shall deliberate on the nominations forwarded by PCG District Commanders. They shall select the most qualified PCGA personnel and recommend to the Commandant, PCG their appointment as Associate Members in the appropriate PSC Centers and Divisions. In their deliberations, the Board should be guided by Chapter 2.5: "Qualification and Training Requirements of PSCOs" of IMO Resolution A.787(19), which provides the following:
 1. The PSCO should be an experienced officer qualified as flag State surveyor.
 2. The PSCO should be able to communicate in English with the key crew.
 3. Training should be provided for PSCOs to give the necessary knowledge of the provisions of the applicable Conventions, which are relevant to the conduct of port State control, taking into account the latest IMO Model Courses for port State control.
 4. In specifying the qualifications and training requirements for PSCOs, the Administration should take into account, as appropriate, which of the internationally agreed instruments are relevant for the control by the port State and the variety of types of ships, which may enter its ports.

5. PSCOs carrying out inspections of operational requirements should be qualified as: a Master or Chief Engineer and have appropriate seagoing experience, or have qualifications from an institution recognized by the Administration in a maritime related field and have specialized training to ensure adequate competence and skill, or be a qualified officer of the Administration with an equivalent level of experience and training, for performing inspections of the relevant operational requirements.
 6. Periodical seminars for PSCOs should be held in order to update their knowledge with respect to instruments related to port State control.
- G. In addition, the Board should ensure that the nominated Associate Members have no commercial interest, either in the port of inspection or in the ships inspected.
 - H. A contract of undertaking in accordance with Annex 3 should be executed by individual PCGA personnel upon approval by CPCG (through the recommendation of the Board) of their appointment as PSC Associate Members in the appropriate PSC Centers and Divisions. The duly signed contract of undertaking shall be forwarded by District Commanders to HPCG for the endorsement of CG-8 for the issuance of appointment orders by the Coast Guard Adjutant (CGA).
 - I. PSC Associate Members from PCGA shall perform PSC functions under the direct authority of the PSC Center or Division Commander where they are appointed. Their participation in this activity is governed particularly by the guidelines set forth in the contract of undertaking and this Memorandum-Circular.

IX. PROCEDURES:

- A. PSC Centers and Divisions in each international port shall coordinate with the local port authority/operator for the availability of a copy of the daily or weekly shipping schedule (whichever is applicable).
- B. At the earliest possible opportunity, PSCOs/Associate Members (hereinafter referred to as PSC Team) should ascertain the year of build and size of the ship to be inspected for the purpose of determining which provisions of the Conventions are applicable. Before boarding, the PSC Team should check the condition of the mooring lines, gangway arrangements, general condition of the hull and if the load line is properly marked on the ship's sides.
- C. Upon boarding, the PSC Team should notify the Master, or in his absence, the senior deck officer on board on the purpose of the visit. Then, the PSC Team should seek information as to when the

last PSC inspection of the ship took place and if undertaken within the last six months, ask to see the report of that inspection. If the report was satisfactory, no further action should be taken. If the report showed some deficiencies, the inspection should normally be confined to checking that appropriate actions have been taken on the deficiencies noted in the previous inspection.

- D. As warranted, no further action shall be taken if the previous deficiencies have been rectified. In both cases, the PSC Team shall depart without delay. If, however, the previous deficiencies remain uncorrected, the PSC Team shall take note of the deficiencies and proceed with its inspection, furnishing the port State that conducted the previous PSC inspection a copy of the new Report of Inspection (Annex 4.1 – Form A and Annex 4.2 – Form B). Use of the APCIS is encouraged to facilitate this process.
- E. If the ship has not undergone an inspection within the last six months, the PSC Team should proceed in verifying all the required certificates/documents and in the conduct of a cursory inspection as warranted. If the inspection is satisfactory, the appropriate form (Form A) shall be filled up. After furnishing the Master or senior officer on board a copy of the inspection report, the PSC Team should depart without delay.
- F. If the ship does not carry valid certificates, or if the PSC Team, from general impressions or observations on board, has “clear grounds” for believing that the condition of the ship or its equipment does not correspond substantially with the particulars of the certificates, or that the Master or crew is not familiar with essential shipboard procedures, a more detailed inspection should be carried out as described in Chapter 3 of the Asia-Pacific Region PSC Manual and using the applicable provisions of the check-off list for PSC inspections set forth in Annex 5. Forms A and B shall be accomplished. The PSC Team shall likewise advise the Master, local agent, local Classification Society representative and the local flag State representative (Consul), wherever possible, of the impending detailed inspection and the result thereof, copy furnished the concerned District/Station Commanders and CPCG (Attention: AC of S, CG-8/Dir, CGOC).
- G. The PSC Team shall require the deficiencies to be corrected before a specified time and impose operational restrictions in the interim or continuously detain the ship until the major deficiencies are corrected. If minor deficiencies are found but are deemed not to endanger the ship, the people on board and the environment such that she may be allowed to proceed to the next port of call, the PSC Team shall inform the port State next to be visited by the ship using the form in Annex 6. A copy of the form shall also be forwarded to the District/Station Commanders concerned and to CPCG (Attention: AC of S, CG-8) when there is failure in posting of same at the VNC Philippines.

H. Guidelines for the detention of ships are as follows:

1. When deciding whether the deficiencies found in a ship are sufficiently serious to merit detention, the PSC Team should assess whether:

- a. the ship has valid documentation; and,
- b. the ship has the crew required in the minimum Safe Manning Document.

2. During the inspection, the PSC Team should further assess whether the ship and/or crew, throughout its forthcoming voyage, will be able to:

- a. navigate safely;
- b. safely handle, carry and monitor the condition of the cargo;
- c. operate the engine room safely;
- d. maintain proper propulsion and steering;
- e. fight fires effectively in any part of the ship if necessary;
- f. abandon ship speedily and safely, and effect rescue if necessary;
- g. prevent pollution of the environment;
- h. maintain adequate stability;
- i. maintain adequate watertight integrity;
- j. communicate in distress situations if necessary; and,
- k. provide safe and healthy conditions on board.

3. If the result of any of these assessments is negative taking into account all deficiencies found, the ship should be strongly recommended for detention. A combination of deficiencies of a less serious nature may also warrant the detention of the ship.

4. Further to the above, listed hereunder are the additional guidelines for detentions:

- a. length and nature of the intended voyage or service;
- b. whether or not the deficiency poses a danger to the ship, persons on board, or the marine environment;
- c. whether or not appropriate rest periods of the crew can be observed;
- d. size and type of ship and equipment provided; and,
- e. nature of cargo.

I. The PSC Center/Division shall coordinate with the Philippine Ports Authority (PPA) for the latter to hold the departure of a detained vessel until the PSC Center/Division Commander duly clears that vessel.

J. In cases of ships carrying dangerous goods, the PSC Team may require the inspection of the following, pursuant to Regulation VII/5, SOLAS 74/78, as applicable:

1. A special list of dangerous and hazardous cargo manifest setting forth the dangerous goods on board and the location thereof.
2. A detailed stowage plan, which identifies the cargoes by class and sets out the location of all dangerous goods on board.

The absence of either of these documents will be a sufficient reason for the PSC Team to hold the vessel until they are both submitted accordingly.

- K.** After the PSC inspections, the Master of the vessel inspected shall be required to accomplish the Certificate of Orderly Inspection (Annex 7 – Form D). This will be followed by the proper and courteous departure of the PSC Team.
- L.** Re-inspection of vessels detained by a PSC Center/Division shall be conducted on the date and time requested in writing by the vessels' owner, his authorized agent or the vessel's Master for verification of the rectification of deficiencies found during the PSC inspection. No re-inspection fee shall be collected.

X. RESPONSIBILITIES:

A. The Commanders of Coast Guard Districts shall be responsible for the implementation of this Memorandum-Circular and shall ensure:

1. Proper coordination and information dissemination, particularly with PPA and local shipping agents.
2. Positive control and supervision over PSC Teams and proper conduct of inspections.
3. Expeditious submission of reports, as required.
4. Collection and collation of PCGA Associate Member nomination forms and their subsequent submission to CPCG (Attn: AC of S, CG-8).
5. Submission by PSC Centers and Divisions of accomplished PSC forms and inspection reports to HPCG (Attention: AC of S, CG-8) if reports have not been posted in the Virtual National Center Philippines (APCIS).
6. Proper maintenance of PSC records aboard District and Station offices.
7. Initial issuance of district appointment orders for PCG personnel assessed to be qualified PSC Inspectors, prior to their submission to CPCG (Attn: CG-8) for confirmation and issuance of CPCG appointments orders.

B. The PSC Center/Division Commander shall undertake the following:

1. Proper coordination and information dissemination, particularly with PPA and local shipping agents.
2. Proper conduct of PSC inspections and accomplishment of required reports including those that are required to be posted at VNC Philippines.

3. Submission of reportorial requirements to CPCG (Attention: AC of S, CG-8) as stipulated herein in accordance with paraX.A(5).
4. Forwarding of copies of reports and appropriate notices to the District Commander, Master of the vessel, local shipping agent concerned/owner's representative, local Classification Society representative concerned, and local office of the flag State whose flag the vessel is entitled to fly (Consul). The Coast Guard Operations Center (CGOC) shall likewise be furnished copies of PSC reports in cases of vessel detentions in accordance with HPCG SOP No. 01-00 dated 11 February 2000.
5. Close supervision of PSCOs and Associate Members relative to their conduct, competence, and efficiency.

C. AC of S, CG-8/Director, PSC Central shall undertake the following:

1. Monitoring of the general conduct of PSC inspections in the country.
2. Approval and forwarding of relevant PSC reports to the IMO and the Tokyo MOU Secretariat including those being sent to the Asia-Pacific Computerized Information System (APCIS) database in Vladivostok, Russia.
3. Maintenance and updating of all PSC records and reports aboard CG-8 Office.
4. Maintenance of close coordination with IMO Tokyo MOU Secretariat and other members of the Tokyo MOU.
5. Periodic review of existing PSC regulations and procedures.
6. Review of qualifications and subsequent endorsement for the confirmation by CPCG of appointment orders of qualified PSCOs.
7. Carefully screen for completeness of entries the Associate Member nomination forms submitted by the PCG District Commanders and direct the Deputy, CG-8 to prepare the administrative requirements necessary for the deliberation of the Board.
8. Assessment of PCG personnel with District appointment orders as PSC Inspectors and recommendation for issuance of CPCG appointment order.
9. Programming of training of PSCOs through the Coast Guard Training Center (CGTC) and other local and foreign training centers and agencies, in coordination with AC of S, CG-7. Training of Associate members shall be addressed in coordination with the concerned PCGA squadron.
10. Monitor the status of vessels detained until they are cleared for their next voyages.

XI. PENALTY CLAUSE:

A.PCG personnel who fail to perform properly their duties and responsibilities as PSCOs including, but not limited to, the causation of unreasonable delay to ships inspected, and/or those whose actions violate the integrity of an inspection and shall be punished in accordance with existing applicable regulations.

B. The appointment orders of PCGA Associate Members found in violation of the relevant provisions of this Memorandum-Circular related to their participation in PSC inspections including, but not limited to, failure in maintaining the integrity of an inspection, shall be immediately terminated without prejudice to filing of appropriate administrative and/or criminal charges and the payment of all damages incurred resulting from such violations. Likewise, their appointment to the PCGA shall be subjected for review to determine their suitability to stay in the service of the PCGA.

XII. RESCISSION CLAUSE:

Memorandum-Circular No. 08-96 dated 18 November 1996 is hereby rescinded.

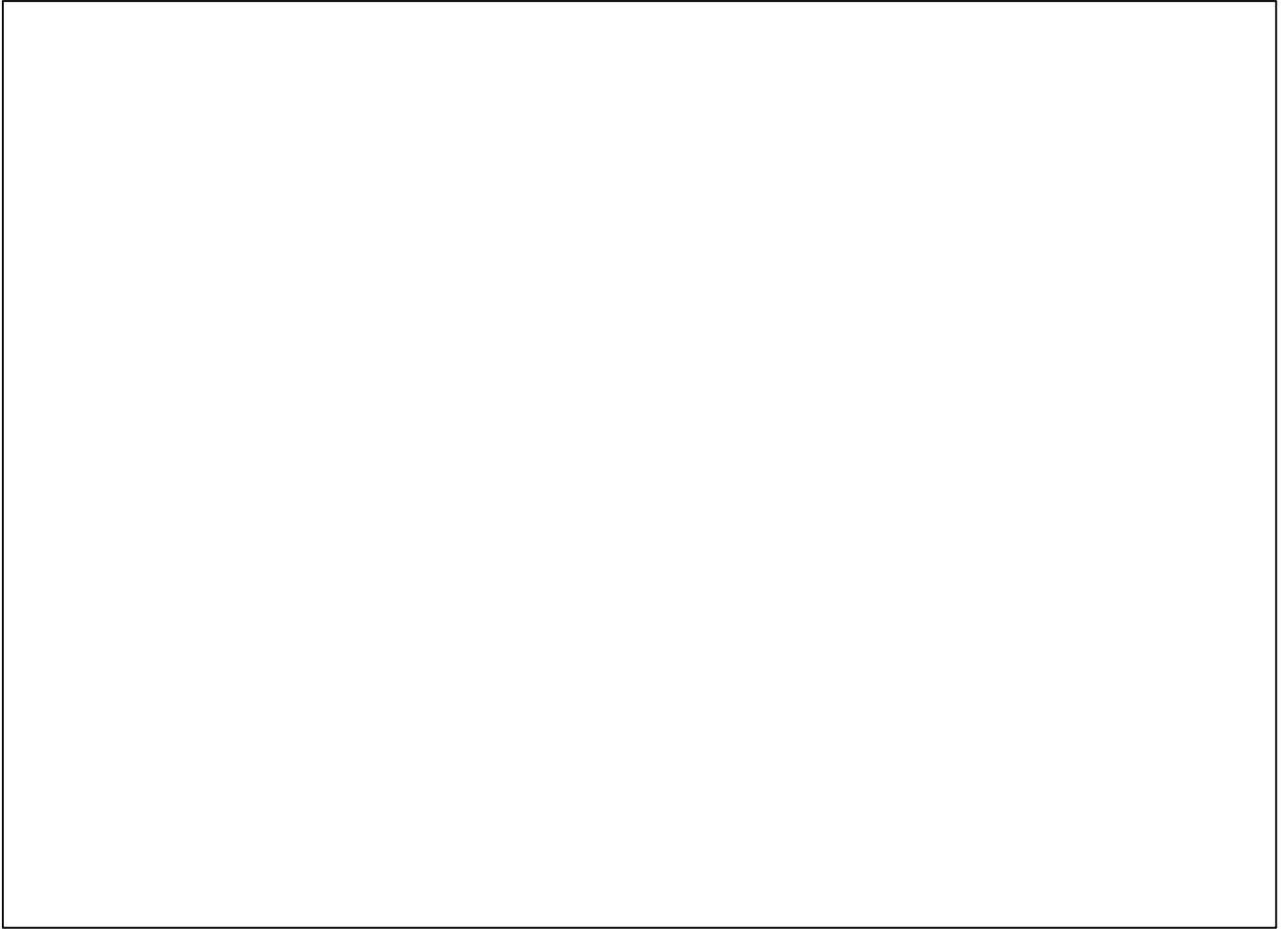
XIII. EFFECTIVITY:

This Memorandum-Circular shall take effect fifteen (15) days after its publication in the Official Gazette or in a newspaper of general circulation.

**EUCEO E FAJARDO
RADM PCG**

ANNEXES:

- 1 - *VNC Communications Flowchart (Reporting Procedure)*
- 2 - *Nomination Form for PSC Associate Members*
- 3 - *Contract of Undertaking*
- 4.1 - *Report of Inspection (Form A)*
- 4.2 - *Report of Inspection (Form B)*
- 5 - *Check-off List for PSC Inspections*
- 6 - *Report of Deficiency not Fully Rectified
or Provisionally Repaired (Form C)*
- 7 - *Certificate of Orderly Inspection (Form D)*



**(Attached
1 2"x2" I.D.
picture)**

PSC ASSOCIATE MEMBER

NOMINATION FORM

(Annex 2 to HPCG MC No. 01-00 dtd 28 Sep 00)

(To be filled up by nominee only)

A. PERSONAL BACKGROUND

1. NAME: _____
 2. DATE/PLACE OF BIRTH: _____
 3. CITIZENSHIP: _____
 a. Former Citizenship (if naturalized)
 4. SEX: _____ MARITAL STATUS: _____
 5. RELIGION: _____
 6. HEIGHT: _____ WEIGHT: _____
 7. EYES: _____ HAIR: _____ BLOOD TYPE: _____
 8. HOME ADDRESS: _____

9. TEL/FAX Nos. (HOME): _____
 10. OFFICE ADDRESS: _____

11. TEL/FAX Nos. (OFFICE) : _____
 12. NAME OF SPOUSE: _____
 13. ADDRESS: _____

14. NAME OF DEPENDENTS: _____

EDUCATIONAL ATTAINMENT (High School and up):

(15) Name of School/Location Year Graduated	(16) Diploma/Degree Obtained	(17) Standing/Honors Received
_____	_____	_____
_____	_____	_____

18. Post Graduate Degree: _____
19. School/Location/Year Graduated: _____
20. Dissertation/Thesis: _____

EMPLOYMENT BACKGROUND:

21. NAME/ADDRESS OF COMPANY PRESENTLY EMPLOYED WITH:

22. POSITION: _____
23. PREVIOUS EMPLOYMENTS (Start from present and date backwards.
(Use additional sheets as necessary):

(24)	(25)	(26)	(27)
1. Inclusive Dates	Name of Company	Position	Reason for living
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

SEAGOING EXPERIENCE (Use additional sheets as necessary):

(28)	(29)	(30)	(31)
2. Inclusive Dates	Name/Type of Vessel	Gross Tonnage (Domestic/Int'l)	Voyage Type
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

32. KIND OF LICENSE: _____

TRAINING BACKGROUND (Include trainings/seminars undertaken. Use additional sheets as necessary):

(33)	(34)	(35)
Inclusive Dates	Training/Seminar	Agency/Location
_____	_____	_____
_____	_____	_____

CERTIFICATION

I HEREBY CERTIFY that the above information are true and correct to the best of my knowledge and ability. I hereby agree that any misrepresentation found is sufficient ground for disqualification of my nomination.

(Date)

(Signature of Nominee)

IMPORTANT: The following duly authenticated documents should be attached as enclosures to the nomination form:

- a. Copy of College/Post Graduate Diploma/Certificate
- b. Copy of Professional License
- c. Copies of Certificates Obtained from Training/Seminars Attended

(This portion to be filled up by endorsing authorities).

ENDORSEMENT:

(Date)

To: Commander, _____CGD

Respectfully nominate the above-named PCGA Officer for appointment as PSC Associated Member of PSC Center/Division _____(Name of PSC Center or Division where nominee will be detailed)_____, CGD.

(Signature of Squadron Commander)

(Date)

TO: Commandant, PCG
(Attn: AC of S, CG-8)

Forwarded recommending approval of the appointment of the above-named PCGA Officer as PSC Associate Member of PSC Center/Division _____(Name of PSC Center or Division where nominee will be detailed)_____, ___CGD.

(Signature of Squadron Commander)

CONTRACT OF UNDERTAKING

KNOW ALL MEN BY THESE PRESENTS:

THIS AGREEMENT, made this _____ day of _____, 2000 by and between, the Philippine Coast Guard represented by RADM EUCEO E FAJARDO PCG with postal address at 139 25th Street, Port Area, 1018 Manila hereinafter referred to as the Party of the First Part and _____ (Name of Appointed PCGA Associate Member) with postal address at _____ (Official Mailing Address) _____ hereinafter referred to as the Party of the Second Part.

WITNESSETH

That the Party of the First Part and the Party of the Second Part in consideration of the mutual covenant and agreement made herein by the parties and by these presents enter into a contract of undertaking whereby the Party of the First Part appoints and designates the Party of the Second Part to participate in the conduct of Port State Control inspections in the specific Port State Control Center or Division where the Party of the Second Part is specifically appointed under the following terms and conditions:

1 PURPOSE

- 1.1 This contract prescribes the rules and regulations for the participation of the Party of the Second Part in PSC inspections and to define the scope, conditions, requirements, and terms of that participation.

2 SCOPE

- 2.1 This contract applies to the appointment of the Party of the Second Part as an Associate Member detailed with _____ (Name of PSC Center or Division) _____, _____ (Name of applicable PCG District or Station) _____.

3 GENERAL CONDITIONS

- 3.1 PSC refers to the inspection of foreign-flagged vessels in order to determine the compliance of such vessels with the applicable requirements of the international Conventions, Codes and national requirements (hereinafter referred to as "applicable instruments") for the purpose of ensuring safety of life at sea and the protection of the marine environment.
- 3.2 The Party of the Second Part shall be placed under the direct supervision and control of _____ (Name PSC Center or Division Commander where Associate Member is detailed) _____. The _____ (Commander, CG District who has jurisdiction over PSC Center or Division) _____ shall evaluate the Party of the Second Part and recommend to the Commandant, PCG his/her appointment as PSC Associate Member.

3.3 During the conduct of PSC inspections, the Party of the Second Part shall form part of the PSC Team headed by a PCG PSCO. Any observation made by the Party of the Second Part during inspections shall serve to aid the PSCO in his decision-making regarding intervention on ships not conforming to the relevant instruments.

.1 During inspections, the Party of the Second Part should carry a personal document in the form of an identity card issued by HPCG through AC of S, CG-8 indicating that he/she is authorized to carry out the control. The identity cards are non-transferable and only the Party of the Second Part to whom the ID card is issued is authorized to wear the same during the conduct of inspections. The ID card is not to be used for any other purpose except for identifying the Party of the Second Part during inspections.

.2 The Party of the Second Part shall be provided by his/her own organization with uniforms similar to those worn by PSCOs in the conduct of inspections.

3.4 The Party of the Second Part is not allowed to conduct PSC inspections on his/her own, meaning not accompanied by PCG PSCOs.

4 REQUIREMENTS

4.1 In recommending the Party of the Second Part for appointment as PSC Associate Member, PCG District Commanders shall be guided by the qualification standards for PSC Officers established by the International Maritime Organization (IMO), particularly Chapter 2.5: "Qualification and Training Requirements of PSCOs" of IMO Resolution A.787(19), which provides the following:

.1 The PSCO should be an experienced officer qualified as flag State surveyor.

.2 The PSCO should be able to communicate in English with the key crew.

.3 Training should be provided for PSCOs to give the necessary knowledge of the provisions of the applicable Conventions, which are relevant to the conduct of port State control, taking into account the latest IMO Model Course for port State control.

.4 In specifying the qualifications and training requirements for PSCOs, the PCG should take into account, as appropriate, which of the internationally agreed instruments are relevant for the control by the port State and the variety of types of ships, which may enter its ports.

.5 PSCOs carrying out inspections of operational requirements should be qualified as: a Master or Chief Engineer and have appropriate seagoing experience, or have qualifications from an institution recognized by the

PCG in a maritime related field and have specialized training to ensure adequate competence and skill, or be a qualified officer of the PCG with an equivalent level of experience and training, for performing inspections of the relevant operational requirements.

.6 Periodical seminars for PSCOs should be held in order to update their knowledge with respect to instruments related to port State control.

4.2 Furthermore, PCG District Commanders shall ensure that the Party of the Second Part has no commercial interest, either in the port of inspection, or in the ships inspected. Corollary to this, the art of the Second Part in participating in PSC inspections shall endeavor to avoid undertaking activities, which may result in a conflict of interest.

5 TERMS

5.1 Remuneration

The Party of the Second Part is not entitled to any form of remuneration for services rendered during his/her participation in PSC inspections.

5.2 Replacement Associate Members

Only the Party of the Second Part is allowed to participate in PSC inspections in the PSC Center or Division where he/she is detailed. The PCGA shall not be allowed to field PCGA personnel in place of the Party of the Second Part to participate in PSC inspections unless the replacement himself/herself is an appointed Associate Member. If in the latter case, the replacement should first be communicated to the PCG District Commander (with corresponding information to the concerned PSC Center or Division Commander) before the replacement is allowed to join any inspection.

5.3 Amendments

Amendments to this contract will become effective only after consultation and written agreement between both parties. The mutually agreed amendments should be communicated to the Party of the First Part for confirmation prior to implementation.

5.4 Governing Law and Settlement of Disputes

.1 The contract shall be governed by and construed in accordance with HPCG Memorandum-Circular No. 01-00 dated 28 Sep 00 Any dispute arising in connection with this contract, which cannot be settled by private negotiations between the parties, shall be settled finally by arbitration.

.2 In the performance of PSC inspections hereunder, the Party of the Second Part is entitled to all the protection of law and the same defenses and/or counterclaims as would be available to the PCG and its own PSCOs as if the latter had conducted the said inspections.

known to me to be the same persons who executed the foregoing instrument and they acknowledge that of same is their free voluntary act and deed.

AND FURTHER CERTIFY that the instrument consists of five (5) pages including the page where the acknowledgment portion is written, signed by the parties and their instrument witnesses thereof and which name refer to a contract of undertaking.

Department of Transportation and Communications
 HEADQUARTERS PHILIPPINE COAST GUARD
 PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
 139 25th Street, Port Area, 1018 Manila
 Tel/Fax (63)(2) 527-39-09 / 301-9368

[Form

Report of Inspection

In Accordance with the Memorandum of Understanding
 On Port State Control in the Asia-Pacific Region

Copies :Head Office
 Vessel Master
 IMO/TMS
 Flag Administration

1. Name of issuing authority	2. Name of ship	3. Flag of ship	4. Type of ship
5. Call sign	6. IMO number	7. Gross tonnage	8. Year build
9. Date of inspection	10. Place of inspection	Classification Society	
11. Relevant instruments and requirements: (a) Relevant certificate authority			(b) issuing authority (c) date of issue/ expiry
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
(b) the information below concerning the last survey shall be provided if the next survey is due or overdue			
Place	Date	Survey authority	
1.			
2.			
3.			
4.			
5.			
6.			

7.		
8.		
12. Deficiencies <input type="checkbox"/> no <input type="checkbox"/> yes (see attached FORM B) <input type="checkbox"/> SOLAS <input type="checkbox"/> MARPOL 13. Ship detained <input type="checkbox"/> no <input type="checkbox"/> yes 14. Supporting documentation <input type="checkbox"/> no <input type="checkbox"/> yes (see annex)		

Port State Control Office _____ Name Signature.....
.....
Address: _____ (duly authorized inspector of issuing authority)
Telephone: (63) [] _____
Facsimile: (63) [] _____ Received by:.....
(Name & Signature of Master of Vessel)

*)This inspection report has been issued solely for the purpose of informing the master and other Authorities that an inspection by the Authority, mentioned in the heading, has taken place. This inspection report cannot be construed as a seaworthiness certificate in excess of the certificate the ship is required to carry.

Received _____

Name & Signature _____

Name & Signature of Master of Vessel _____ Philippine Coast Guard Port State Control Inspector

- i) To be completed in the event of a detention.
- ii) Codes for actions taken include i.e.: ship detained/released, flag administration informed, classification society informed, next port informed (for codes see reverse side copy).

CODES FOR ACTION TAKEN

CODE

- 00 no action taken
- 10 deficiencies rectified
- 15 rectify deficiencies at next port
- 16 rectify deficiencies within 14 days
- 17 master instructed to rectify deficiency before departure
- 30 ship detained
- 35 detention raised
- 40 next port informed
- 50 flag administration/consul/flag maritime authority informed
- 55 flag administration/maritime authority consulted
- 60 region authority informed
- 70 classification society informed
- 80 temporary substitution of equipment

- 85 investigation of contravention of discharge provisions (MARPOL)
- 99 other (specify in clear text)

Department of Transportation and Communications
PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
 (Headquarters Philippine Coast Guard)
 Office of Maritime Safety Affairs, CG-8
 139 25th Street, Port Area
 Manila

PORT STATE CONTROL CHECK LIST

This checklist serves as a reminder to what a Port State Control Officer (PSCO) should inspect in carrying out port State control inspections. Only items of relative importance are included in the checklist. The age, tonnage and year of build of the ship to be inspected should be kept in mind when using this checklist. PSCOs are not expected to inspect every item in the checklist.

This checklist is designed in sections. It is not anticipated that all items in the list should be covered in any one inspection. Only vessels with "clear grounds" (please refer to PCG MC No. 08-96) of being substandard should be inspected in full.

The accomplished checklist should be attached to the file/record of the ship. It is intended to help/inform others who may be assigned to carry out ship re-inspections following a detention or for future inspections. Please tick the box of those items that have been inspected.

A. <u>BEFORE BOARDING</u>	Reference	PSC Code
()1. Overloading (if vessel is overloaded, abort PSC inspection)	LL/Art.12	1210
()2. Load Line marks	LL/4,5,6	1220
()3. Draught marks	LL/9,1	1220
()4. Access - Pilot ladder	SV/17	0950
()5. Accommodation ladder	ILO/147	0956
()6. Name and Port of Registry	SI/12	0100
()7. Anchors (in place)	+	1399
B. <u>DOCUMENTATION (MASTERS CABIN/ DECK OFFICE)</u>	Reference	PSC Code
()1. Ship Certificates		
a) Load Line Certificate	LL/A14,A16	120
b) Safety Construction Certificate	SI/12,14	111
c) Safety Equipment Certificate	SI/12,14	110
d) Safety Radio Certificate	SI/12,14	113
e) IOPP Certificate	Marpol/Ann I/4, 5, 6	150
f) Minimum Safe Manning Certificate	SV/13	135
g) Tonnage	1969 Tonnage/Art 7	180
h) Passenger Ship Safety Certificate	SI/12, 14	112
i) Document of Compliance - ISM	SIX/4	116
j) Safety Management Certificate	SIX/4	117
()2. Certificates of competency	STCW/AVI	0220
()3. Ship's log book (accommodation inspection, LSA & FFA	SIII/18, 19;SV/19-2;	190

drills, steering gear tests)	ILO/920	
()4. Oil record book	Marpol Ann. I/20	1710
S - SOLAS, consolidated edition 1992	ILO-Conv. 92 of 1949	
LL - International Load Line Convention (1966)	Res. IMO Resolutions	
Marpol - MARPOL 73/78	CR-Collision Regulation	
STCW - International Convention on Standards of Training, Certification and Watchkeeping, 1978		
()5. SOPEP	Marpol Ann. I/26	1705
()6. Approved stability information book (grain loading manual)	SII/19, 22,/4.10.11	930
()7. Cargo Securing Manual	SVI(97)/5	1199
()8. Garbage Management Plan and Garbage Record Book	Marpol Ann. V/9 (20)	2120
()9. Instruction and Record of LSA maintenance	SIII/19, 52	696
()10. Instruction for maintenance and operation of FFA	SII-2/20	0920
()11. Cargo gear equipment and inspection record	ILO/134 A4-3	1150
()12. Posting up of Certificates	SI/16	0199

C. WHEELHOUSE

Reference

PSC Code

() 1. DOCUMENTATION

a) Navigational charts for voyage corrected up to date	SV/20	1560
b) Nautical publications	SV/20	1570
c) International code of signals (appropriate language)	SV/21	1590
d) Muster List	SIII/8, 53	0925
e) Table of lifesaving signals (e.g. SOLAS # 1)	SV/16	1570
f) Ship's maneuvering data posted	Res A601 (15)	+
g) Dated magnetic compass bearings	SV/12	1510
h) Means for taking compass bearings	SV/12	1510
i) Dated D/F calibration curve	SV/12	+
j) D/F dated bearings checked by crew (3 months interval)	SV/12	+

() 2. INSTRUMENTATION/EQUIPMENT

a) Gyro compass function & illumination	SV/12	1540
b) Magnetic compasses (standard and steering)	SV/12	1541
c) Navigaton lights (including alarms, NUC etc.)	SII-I/43; CR/72	1550
d) Radar function (Ship \geq 10,000 tons, require two radars)	SV/12	1530
e) Ship's whistle function	CR/72	1550
f) Portable radio apparatus, charger, spare batteries checks	SIII/6; SIV/1A	0670/1670
g) EPIRB, float free & HRU expiry date	SIV/1, 7	1671
h) Steering gear (depending on nature of deficiencies)		
- starting and stopping	SII-I/29.8.3	0936
- power failure audio and visual alarm	SIII/29.8.4	0936
- autopilot changeover instructions		

i) ARPA and means of plotting	SV/12	1510/1530
j) Direction finder	SV12	1510
k) Echo sounder function test	SV/12	1510
l) Day light signaling lamp (lamp & battery check)	SV/11	1551
m) Emergency Lighting on bridge	SII-1/43	0945
n) Rudder indicator	SV/12; SII-1/29	1581
o) Ship's pyrotechnics expiry date	SIII/63	0640
p) Line throwing rockets expiry date	SIII/17	0690
q) VHF (portable/fixed), primary battery for GMDSS VHF	SIV/4; SIII/6	1651/0673
r) Navtex	SIV/1, 7	1655
s) SART's (radar transponder)	SIII/6, 7	1675/0672
t) Radiotelephone 2182 Watch-keeper	SIV/7, 12	1615
u) Quick release w light and smoke buoy on bridge wing	SIII/7, 31	0650
v) Lifejackets for persons on watch	SIII/7	0660

() 3. FIRE FIGHTING APPLIANCES

a) Fire detection/alarm system for accom. and E/R	SII-2/12,13,14,36,52
b) Fire detection system for cargo spaces	SII-2/39, 53
c) Servicing of portable fire extinguisher	SII-2/6, 7
d) Fireman's outfit (if stored here)	SII-2/17, 52, 54
e) Remote cut off for accom. Vent. (if situated here)	SII-2/16, 48

D. RADIO ROOM (if any)

	Reference	PSC Code
()1. Radio Log	SIV/17	1680
()2. Emergency power	SIV/13	1677
()3. Emergency lighting	SIV/6	1677
()4. Clock (silence period marked, visible from operators position by light)		
()5. 500 kHz auto-alarm system test	SIV/4	1620/1610
()6. 500 kHz alarm signal generator instructions for non-skilled operator	SIV/4	1620/1610
()7. Call sign posted	SIV/6	1677
()8. (Separate) telephone on bridge	SII-2/6	
()9. 2182 kHz homing device (if no D/F)	SIV/13	
()10. Battery room ventilation condition of batteries		1677

E. BOAT DECK

1. LIFE- SAVING APPLIANCES

	Reference	PSC Code
a) Lifeboat (make sure grasp are tight and safety pin in)	SIII/26,41,44,45,46	0610
- general overall inspection of hull (more attention if wood or reveted aluminum)		
- lifting hooks		0610
- launching instruction	SIII/9	0610
- markings		0610
- boarding ladder (also check connection to ship)	SIII/3, 11	0680
- lifeboat inventory	SIII/11	0611
b) Davits, falls, winches	SIII/19, 48	0610
c) Emergency lighting function test	SIII/15	0945
d) Pinter release mechanism		0610

e) Rescue boat (if it is a separate boat)	SIII/14,16,26,47	0615
f) Liferafts	SIII/13,15,19,26,29,38,39	0620
- davits, winches functions (if davit launched)		
- date last serviced		
- HRU fitted/serviced		
- Painters rigging	SIII/23, 38	0650
- Transportability (if LSA < 100%)		
- Launching instructions		
-		
g) Lifebuoys	SIII/7,27,30, 31	0650
- marking		
- retroreflective tape		
- lights (if fitted)		

2. ENGINE ROOM SKYLIGHT & ADJACENT STRUCTURE

a) Engine room skylight function test	SII-2/11	0745
b) Funnel flaps function test	SII-2/1	0745
c) Engine room exhaust ventilators closing devices	SII-2/11	0745
d) Other ventilators e.g. galley	LL/19	0745

3. FIRE APPLIANCE

a) Fire hydrant and hose	SII-2/R4	0730
b) Fire line condition	SII-2/R4	0730

F. ACCOMMODATION

Reference

PSC Code

1. LIFE-SAVING APPLIANCES

SIII/7,27,32

0660

a) Lifejackets

- stowage
- lights
- whistles
- retroreflective tape

b) Thermal Protective Aids

SIII/27,34

0666

c) Immersion suits

SIII/7,33

0663

d) Muster list & training manual (mess room)

2. FIRE FIGHTING APPLIANCES

a) Fire control plan (fire protection method)	SII-2/20	0920/2035
b) Portable fire extinguishers (suitable type)	SII-2/6	0730
- positioning		
- date serviced		
c) Fire detection system function test	SII-2/13	0715
d) Manual operated call points	SII/2/13	0715
e) Fire hoses/nozzles and hydrants, firemain.		
f) Fireman's outfit (if stowed here)	SII-2/17.SII-1/43	0735
g) Emergency quick closing devices function test	SII-2/11, 15	0745
h) Cabins fire hazards and escape route check		

3. MEANS OF ESCAPE

SII-2/45

0960

a) Emergency lighting check	SIII/11	0945
b) Obstructions		0915
c) Marking of route	SII-2/47	0915
d) Fire door		

0910

4. ILO REQUIREMENTS

a) Sanitary accommodation	ILO/13	0330
b) Hospital	ILO/14	0370
c) Medical store check		0371
d) Galley cleanliness and fire safety	ILO/17	0410
e) Store rooms		0410/0190
f) Accommodation clear of cargo/goods, stores	ILO/17	1110

5. MISCELLANEOUS

a) Engineer's and general alarms function test	SII-1/38	2015
b) Plans of W/T compartments and openings/controls	SII-1/25.8	0920

G. OPEN DECKS

Reference

PSC Code

1. LIFE-SAVING APPLIANCES

a) Lifebuoys	SIII/26	0650
b) Forward liferaft	SIII/26	0620
c) Lifejackets (if any stowed here)	SIII/7	0660
d) Thermal Protective Aids (if open boat)	SIII/27, 41, 47	0666

2. FIRE FIGHTING APPLIANCES

a) Fire main check	SII-2/4	0730
b) Fire hose boxes/fire hoses/nozzles check	SII-2/4	0730
c) Emergency fire pump function test	SII-2/4, 43	0740
d) International shore connection	SII-2/19	0750
e) Paint locker fire extinguishing system	SII-2/18	0725
f) Fixed fire extinguishing system function check	SII-2/5	0725
g) Provision of fire control plan in container	SII-2/20	0735
h) Remote cut off of accommodation ventilators (if here)	SII-2/16	0745
i) Isolating valve (engine room from fire main)	SII-2/4	0740
j) Fireman's outfit (if located here)	SII-2/17	0735

3. LOADLINE

a) Ventilator condition, closing devices	LL/19	1275
b) Air pipes condition, closing devices	LL/20	1275
c) Cargo hatches coamings closing devices	LL/16	1160
d) Trap hatches, check lock (open) devices, ladder steps	LL/16	1160
e) Guard rails or bulwarks	LL/25	1230
f) Access life-lines (for ships >100m)	LL/25	1299

4. NAVIGATIONAL SAFETY

a) Pilot ladder, main ropes, lighting	SV/17	0955
b) Foremast: stays/rigging access to navigation lights	ILO 13	0899

5. ILO REQUIREMENTS

Accommodation ladders	ILO 134	0956
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6. CONSTRUCTIONAL SAFETY

a) Deck plating condition	SI-11	0984
b) Cargo hold conditions - railing	ILO 134	1160

- ladders	ILO 134	1160
- bulkhead	SI-11	985
- side frames	SI-11	982
- structural members	SI-11	982

7. MARPOL

a) Oil preventive devices at bunker loading connection (save-all,plugs)		1735
b) Standard discharge connections, slop tanks	MARPOLAnn.I/19	1760

H. ENGINE ROOM

Reference PSC Code

1. FIRE FIGHTING APPLIANCES

a) Portable fire-extinguishers	SII-2/6	0730
b) Non portable fire-extinguishers	SII-2/6	0730
c) Fire hydrants, hoses, nozzles, hose-boxes	SII-2/4	0730
d) Fixed fire extinguishing system (check alarms)	SII-2/5,7	0725
e) Fixed fire detection system	SII-2/11,14	0715
f) Fire pumps	SII-2/4	0740
g) Fire main	SII-2/4	0730
h) Remote closing devices of fuel oil/induced draught fans, oil fuel Transfer pump, oil fuel unit pumps	SII-2/11	0745
i) Remote system for ventilator closure	SII-2/11	0745
j) Quick closing valves on e.g. settling tanks	SII-2/15	0745
k) Emergency lighting	SII-1/43	0945
l) Means of escape	SII-2/46	0960
- Obstruction		0960
- marking of escape routes		0915
m) Sounding pipe closing arrangements of oil fuel DBTs	SII-2/15	1275

2. MARPOL

a) Oily water separator 15 ppm auto-stop	Marpol Ann. I/9,16	1730
b) Bilge pump operation	SII-2/21	1799
c) Excess oil in bilges	Marpol Ann. I	1721

3. ILO

a) Cleanliness of engine room	ILO/134	1420
b) Guard rails floor-plates	ILO/134	1460

4. LIFE-SAVING APPLIANCES

Lifejackets for watchkeepers	SIII/7	0660
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5. CONSTRUCTIONAL SAFETY

a) Excessive cement boxes (if not approved)	SII-1/Part C	1299
b) Boiler Corrosion	SII-1/Part C	1499

I. STEERING GEAR FLAT

Reference PSC Code

1. Navigational Safety

a) Communication with bridge	SII-1/29;SV/12	2015
b) Instructions on the change-over to emergency steering	SV/19.2	0936
c) No excessive oil leaks		1510
d) Emergency lighting	SII-1/43	0945
e) Autopilot (instruction and function check)		1520
f) Heading information		1520

2. FIRE FIGHTING APPLIANCES

a) Emergency fire pump function check (if located here)	SII-2/4;SII-1/43	0740
b) Portable fire extinguisher	SII-2/6	0730

3. ILO

- | | |
|---|--------------------|
| a) Cleanliness - no paint (or "cargo") stowed, heavy items secured safely | 1130 |
| b) Handrails and non-slip surface | SII-1/29.13.2 0999 |

J. OPERATIONAL ASPECTS

Reference

PSC Code

- | | | |
|------------------------------------|---------------------|-----------|
| ()1. Launching of lifeboats | Res. A742(18);SI/19 | 2010/2025 |
| ()2. Operation of radar equipment | Res. A742(18);SI/19 | 2040 |
| ()3. Operation of radio equipment | Res. A742(18);SI/19 | 2040 |
| ()4. Operation of steering gears | Res. A742(18);SI/19 | 2050 |
| ()5. Fire drill | Res. A742(18);SI/19 | 2020/2035 |

LEGEND:

S - SOLAS, consolidated edition 1992

LL - International Load Line Convention (1966)

Marpol - MARPOL 73/78

STCW - International Convention on Standards of Training, Certification and Watchkeeping, 1978

ILO - Conv. 92 of 1949

Res. IMO Resolutions

CR - Collision Regulation

Department of Transportation and Communications
 HEADQUARTERS PHILIPPINE COAST GUARD
 UNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
 925 25th Street, Port Area, 1018 Manila
 Tel/Fax (63)(2) 527-39-09 / 301-9368

[Form C]

Report of Deficiencies
 In Accordance with the Memorandum of Understanding
 On Port State Control in the Asia-Pacific Region

Copies to: Head Office
 Vessel Master
 IMO/TMS
 Flag Administration

1. From:	2. Port:
3. To (country/region)	4. Port
5. Name of Ship:	6. Date departed
7. Estimated place & time of arrival:	
8. IMO number:	9. Flag of ship & POR
10. Type of ship:	11. Call sign
12. Gross tonnage:	13. Year of built
14. Issuing authority of relevant certificate(s)	
15. Nature of deficiencies to be rectified:	16. Suggested action (including action at next port of call)
17. Action taken:	

NOT FULLY RECTIFIED OR ONLY PROVISIONALLY REPAIRED Flag Administration
 In Accordance with Annex 2 of the Memorandum of Understanding
 On Port State Control in the Asia-Pacific Region
 Reporting Authority:..... Office:.....
 Name:..... Facsimile:.....
 duly authorized surveyor of (reporting authority)
 Signature:.....
 Date:.....

* See Chapter 6 of the Asia-Pacific F iritime authority addresses

HEADQUARTERS OF THE PHILIPPINE COAST GUARD
 PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
 139 25th Street, Port Area
 1018 Manila

[Form D]

CERTIFICATE OF ORDERLY INSPECTION

D A T E :

 TO WHOM IT MAY CONCERN:

THIS IS TO CERTIFY that on this date, the team from Port State Control Office _____, Philippine Coast Guard with office address at _____ (tel nr _____ / fax nr _____) boarded my vessel at the vicinity of _____ in order to conduct a Port State Control inspection.

That the team is composed of:

That the inspection was conducted in an orderly manner and without the use of force or intimidation upon our person(s) or property;

That after the conduct of inspection, the said team left the vessel without taking any property which is not a subject of an authorized seizure and without a proper receipt;

That this statement is being made freely and voluntarily without the use of force threat or intimidation on us; and

That before I signed this statement, the contents hereof were all made clear to me.

(Name and Signature of Vessel Master)

(Name of Vessel and Registry)

WITNESSES:

(Name and Signature/Designation)

(Name and Signature/Designation)